Contract for group projects

This document is used to clarify group work rules among group members. The contract is used in courses IDATA2301 Web Technologies and IDATA2306 Application development, Spring 2022.

**Group members**:

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# Roles and task distribution

Will there be any specific responsibilities for the group members? Describe it here. We do not specify any names for each role, since each member has a shared responsibility.

* Team leader, communicator - calls in for meetings, brings the team together, represents the group
* Documentation manager (makes sure all the documents are in place, does not write all him/her-self, but coordinates and makes sure that the work is done in a team)
* Quality control – checks code, contributes with testing, reads through documents, checks for errors
* Architect – makes sure that code architecture is clean

# Procedures

HOW will you do *things*?

* **Meetings**. We message over a discord group where we plan the meetings (virtual or physical) beforehand.
* **Preparation**. We determine in the group chat before each meeting if any preparation is needed.
* **Checkpoints**. The team leader schedules checkpoint meetings with the teacher if necessary.
* **Absence notification**. If a group member is late or can not attend, a message to notify the other group members shall be sent.
* **Documentation.** We use a GitHub repository to manage documents and files, and keep track on changes and updates.
* **Code version control**. Always pull the repository for changes before pushing individual updates, to avoid file conflicts and missing files.
* **Hand-ins**. The team leader will deliver the hand-ins, with necessary help from the other team members.